

## Family Violence Protection Services Expenses

The following are instructions regarding how to docket expenses related to the Family Violence Protection Services.

- Click the **Bankruptcy** hyperlink on the CM/ECF Main Menu.
- Click the **Miscellaneous** hyperlink.
- Enter the **Case Number**, click **[Next]**.
- Select **Expenses Re: FVPS**, click **[Next]**.
- Select the Debtor, click **[Next]**.
- Click **[Next]**.
- Associate the PDF file of the Expenses, click **[Next]**.
- Click **[Next]**.
- Review the final docket text.
- Click **[Next]**.

**Note:**            **This entry will not appear on the docket sheet. This is for Court Use Only.**