

Statement of Social Security Number

Below are instructions on how to docket the Statement of Social Security Number.

- Click the **Bankruptcy** hyperlink on the CM/ECF Main Menu.
- Click **Miscellaneous** hyperlink.
- Enter **Case Number**, click **[Next]**.
- Select **Statement of Social Security Number**, Click **[Next]**.
- Select the Debtor, click **[Next]**.
- Click **[Next]**.
- Associate the pdf file of the **Statement of Social Security Number**, click **[Next]**.
- Edit the docket text if necessary.
- Click **[Next]**.
- Review the final docket text.
- Click **[Next]**.

Note: The Statement of Social Security Number (Form 21) ***must be docketed as a separate docket entry.***

If you are using bankruptcy preparation software, ***do not include*** this document as part of the voluntary petition package in Case Upload.

Note: This document will not appear on the docket sheet. This is for court use only.