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## TRAINING COURSE

**NOTICE:** CM/ECF Training will be unavailable on Wednesday, July 20, 2016 for system upgrades. Please submit any training requests or practice assignments prior to or after this date. Waivers for those who qualify will still be available for processing.

To participate in training, please complete the [Approved Personal Financial Management Provider Registration/Waiver Form](#).

The Approved Personal Financial Management Course Provider may be used by providers [approved by the United States Trustee](#) to file Personal Financial Management Course Completion Certificate in CM/ECF.

## WAIVER REQUEST

If you have filed electronically in another CM/ECF bankruptcy court, you may request waiver to obtain an Approved Personal Financial Management Course Provider login and password to CM/ECF.

An individual must complete:

1. [Approved Personal Financial Management Course Provider Registration Form](#)
2. Submit **six** [Notice of Electronic Filings \(NEF's\)](#), from the **past six months**, demonstrating successful electronic document filings with a CM/ECF bankruptcy court in another district.

The form also certifies that you have read the court's [Electronic Case Filing Procedures](#) and [Chamber Copy Requirements and Division Procedures](#) and are an approved provider of a

post-petition instructional course concerning personal financial management in accordance with Fed. R. Bankr. P. 1007(c).

Please e-mail the registration form and all documentation to:

[ecf\\_training@canb.uscourts.gov](mailto:ecf_training@canb.uscourts.gov)..

The court **will not accept paper copies** of the above documents. All documentation **must** be submitted as a PDF. Please e-mail all documentation to: [ecf\\_training@canb.uscourts.gov](mailto:ecf_training@canb.uscourts.gov).

***Please allow five to seven business days for the court to process your request.***

If you have any questions, please send an email to [ecf\\_training@canb.uscourts.gov](mailto:ecf_training@canb.uscourts.gov)

Training

**Attachment:**



[Approved Personal Financial Management Provider Registration/Waiver Form](#)

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