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## **COPY SERVICES PROVIDED BY THE COURT**

### **Fee Schedule:**

Printing Electronic Records (electronic access from CM/ECF) - 10¢ per page

Printing copies from originals (hard copy on file) - 50¢ per page

Certification of a record or document - \$11.00 per certification

NSF - Returned check service charge - \$53.00

Retrieval of records from the Federal Record Center, National Archive - \$64.00

\*\* Please note that no personal checks will be accepted. The above fees must be paid with cash, with exact change or money order. Attorney Law Firm checks will also be accepted.\*\*

### **INFORMATION:**

Request for copies are to be submitted by mail or in person at the court at the address listed below:

*U.S. Bankruptcy Court  
99 South E Street  
Santa Rosa, CA 95404*

We do not accept requests by fax.

Requests for copies of 75 pages or less will be processed within 24 hours. All requests that exceed 75 pages will be processed within 3 business days.

**File Attachment:**

 [copy\\_request\\_form\\_one.pdf](#)

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