

Case Upload

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[Case Upload](#)

If you are using Petition Preparation Software and it has created the appropriate files you may Upload and simply upload the information to ECF to file your case.

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Click the **Bankruptcy** hyperlink on the CM/ECF Main Menu.

bypass Open BK and [Creditor](#)

1. Click **Case Upload** hyperlink.

Information (TXT file).

Note: **Case Upload will not open a [Chapter 11](#)**

3. Click [Browse](#), verify and attach the Petition (PDF file).

4. Click [Browse](#), verify and attach the Creditor Matrix (TXT file).

[plan](#) (PDF file).

(PDF file).

7. Click [Browse](#), verify and attach the Statement of Social Security Number (PDF file).

8. Click **Next**.

2. Click [Browse](#), verify and attach the [Debtor](#)

NOTE: If you use **Case Upload** to open a skeleton petition, you cannot use **Case Upload** to file the . You must file them separately under the **Miscellaneous** Category in ECF.

Case Upload cannot file to existing cases.

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Manual Chapter: Case Opening - Bankruptcy

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