

## Notice of Appearance and Request for Notice

Published on United States Bankruptcy Court (<http://www.canb.uscourts.gov>)

---

### [Notice of Appearance and Request for Notice](#)

Click the **Bankruptcy** hyperlink on the CM/ECF Main Menu.

- Click **Notices** hyperlink.
- Enter **Case Number**
- Click **Next**.
- Select **Notice of Appearance and Request for Notice**, click **Next**.
- Select the **Party**. If not listed, click [Add/Create New Party](#)

**Note:** If this is your first time docketing on a case the following message will display:

"The following attorney/party associations do not exist for this case.

Please check which associations should be created for this case."

**Place** a check mark in the box to establish the association.

- Click **Next**.
- Click **Next**.
- Associate the pdf file of the **Notice of Appearance and Request for Notice**, click **Next**.

*Is this document replacing an attorney that has left the firm? Answer Yes or No.*

- If **yes**, Select the attorney or attorneys no longer associated with the case.
- If no, click **Next**.
- Edit the docket text if necessary.
- Click **Next**.

## Notice of Appearance and Request for Notice

Published on United States Bankruptcy Court (<http://www.canb.uscourts.gov>)

---

- **Review final docket text.**

- Click **Next**.

**Manual Chapter:** Notices

**Source URL (modified on 04/20/2016 - 3:47pm):** <http://www.canb.uscourts.gov/ecf/efiling-manual/notice-appearance-and-request-notice>