

PRIMER, EXPLANATION AND PLEA REGARDING UPLOADED ORDERS

The rules for uploading orders for signature via CM/ECF require that orders submitted this way not have blank date and signature lines at the end and instead say "***END OF ORDER**". This is because this type of order is signed electronically on the upper right of the first page of the order, not at the end.

This rule is applicable to all judges in the district. However, a few of the judges still print out the orders and sign them manually. That is why some judges do not enforce the "END OF ORDER" rule. This division is the smallest, and we are very swamped. I never scan and manually sign an order. Therefore, I must ask you to comply with the "END OF ORDER" rule.

While we are on the subject, please note that documents created by Adobe software are very difficult to edit and documents created by scanning are impossible to edit. Since I can't edit them and I won't print them, if you want me to sign the order it must be submitted exactly as you want it signed. This means no "Proposed" in the caption and NO BLANKS. Submit the order exactly as you want it signed. If it needs changes, I will bounce it with the needed corrections noted.

In this division only, you have an alternative means of obtaining a signed order. You can email a wpd or doc version to chambers_orders@canb.uscourts.gov. The advantage for me is that I can edit such orders with ease before I electronically sign them. The advantages for you are that you don't have to worry about the order being bounced and you get an order which looks like a traditional court order, signed at the end. The choice is yours but please, don't submit orders both ways. Choose one or the other.

I realize these requirements place a burden on your offices. However, there is a *quid pro quo*: You never need to send a paper "chambers copy" of anything to me, ever. I hope that makes this all worthwhile for you.

Thank you very much for your understanding and cooperation.

Dated: August 23, 2010



Alan Jaroslovsky
U.S. Bankruptcy Judge