

## [Financial Management Certificate Provider Users Manual](#)

Below is the court's Approved Personal Financial Management Course Provider User's Manual. Users can access the contents of this document via Adobe Acrobat or [Adobe Acrobat Reader](#).

If you have any questions regarding this manual, please contact [ecf\\_training@canb.uscourts.gov](mailto:ecf_training@canb.uscourts.gov).

- Introduction
- Help Desk
- Capabilities of System
- Recommended System Requirements for Better Performance
- Hardware and Software
- Document Preparation
- Portable Document Format (PDF)
- How to View a PDF File
- How to Convert Documents to PDF
- Documents Filed In Error
- How to Access the System
- How to file the Personal Financial Management Certificate

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