

## [Reaffirmation Agreement \(pro se\)](#)

Click the **Bankruptcy** hyperlink on the CM/ECF Main Menu.

- Click **Miscellaneous** hyperlink.
- Enter **Case Number**
- Click **Next**.
- Select **Reaffirmation Agreement** click **Next**.
- Select the **Party**. If not listed, click [Add/Create New Party](#)

**Note:** If it is your first time docketing on a case the following message will display:

"The following attorney/party associations do not exist for this case.

Please check which associations should be created for this case."

**Place** a check mark in the box to establish the association.

- Click **Next**.

**Note:** The following message displays:

**Effective December 1, 2009, a Reaffirmation Agreement Cover Sheet (Official Form B 427) is required. Are you submitting the required cover sheet with this reaffirmation agreement?**

Select Yes or No, click **Next**

- Associate the pdf file of the **Reaffirmation Agreement**.
- Click **Next**.

Enter the creditor name for this Reaffirmation Agreement.

- Click **Next**.

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- Place a check mark in the box " **Refer to Existing Event**"
- **Enter Creditor Name in This Reaffirmation Agreement**
- Click **Next**.
- ***Review final docket text.***
- Click **Next**.

**Manual Chapter:** Miscellaneous

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