

[Notice of Foreign Representative's Intent to Commence Case](#)

Click the **Bankruptcy** hyperlink on the CM/ECF Main Menu.

- Click **Notices** hyperlink.
- Enter **Case Number**
- Click **Next**.
- Select **Notice of Foreign Representative's Intent to Commence Case**, click **Next**.
- Select the **Party**. If not listed, click [Add/Create New Party](#)

Note: If this is your first time docketing on a case the following message will display:

"The following attorney/party associations do not exist for this case.

Please check which associations should be created for this case."

Place a check mark in the box to establish the association.

- Click **Next**.
- Click **Next**.
- Associate the pdf file of the **Notice of Foreign Representative's Intent to Commence Case**, click **Next**.
- Edit the docket text if necessary.
- Click **Next**.
- **Review final docket text.**
- Click **Next**.

Manual Chapter: Notices

Source URL (modified on 04/20/2016 - 3:51pm): <https://www.canb.uscourts.gov/ecf/efiling-manual/notice-foreign-representatives-intent-commence-case>