## UNITED STATES BANKRUPTCY COURT NORTHERN DISTRICT OF CALIFORNIA

In re		) Case No.	) Case No. [Case No.] MEH	
[Debtor]		) Chapter [Chapter No.]		
		)		
		)		
	Debtor(s).			
		) Adv. No.	) Adv. No. [Adv. No.]	
[Plaintiff]				
	Plaintiff.	)		
v.				
[Defendant]		) Date: ) Time:	xx/xx/xxxx x:xx x.x.	
	Defendants.	) Ctrm:	3020 (San Jose)	
		)		

### PRETRIAL CONFERENCE ORDER AND TRIAL SCHEDULING ORDER

A status conference in the above-captioned adversary proceeding was held on [Date]. Appearances were stated on the record.

Good cause appearing, it is ORDERED as follows:

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- 1. A trial is set for [Trial Date], at the hour of [Trial Time] in Courtroom 3020, 280 South First Street, San Jose, California. [Trial Length] has been reserved for the hearing.
- 2. Any trial brief shall be filed and served seven days prior to the trial. Trial briefs are optional.
- 3. Each party must, no later than seven days prior to the hearing, serve and file a witness list.
- 4. Each party must, no later than seven days prior to the hearing, provide each other party with and lodge with the court copies of all exhibits such party intends to introduce into evidence, excluding exhibits to be used solely for impeachment, and of any summaries or compilations to be introduced under Fed. R. Evid. 1006.
- 5. If any party expects to offer more than ten exhibits, such party must place them in a three-ring binder and tab each exhibit.
- 6. The parties shall bring sufficient copies of exhibits for all counsel, the witness, and the court. Each copy of each exhibit shall be pre-marked by the proponent prior to the hearing. Debtor's exhibits shall be numbered and Creditor's exhibits shall be lettered. The parties may stipulate to use joint exhibits and to the manner in which they will be designated. Exhibit stickers may be obtained from the courtroom deputy.
- 7. No later than three days prior to the hearing the parties must meet and confer regarding the matters in the following paragraph.
- 8. At the commencement of the hearing, the parties shall be prepared to stipulate into evidence all exhibits that are admissible for at least one purpose and as to which there is no dispute as to authenticity or the ability of the opposing party to lay a foundation.

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9. Pursuant to Fed. R. Bankr. P. 7016 and Fed. R. Civ. P. 16(f), any failure of a party to comply timely with this order may result in judgment against such party, removal of the hearing from calendar, exclusion of evidence, or imposition of monetary or non-monetary sanctions.

\*\*\*END OF ORDER\*\*\*

# UNITED STATES BANKRUPTCY COURT

## for the Northern District of California

## **COURT SERVICE LIST**